

Fairford Primary School
Parent Teacher Association
Meeting 2nd November 2016

Present – Lizzie Morris, Roz Capps, Lorna Court, Kelly McGuinn, Donna Griffith, Jennie Nicoll

Apologies – Sally Holland, Julie Fellows, Sarah Homer, Helen Ross, Nicki Warrington, Debbie Rees Jones, Carol Williams, Donna Bull

Items raised	Action
<p>1. General</p> <ul style="list-style-type: none"> - Minutes from PTA meetings to be updated onto school website, Mrs. Fellows to arrange how this happens - Minutes to be circulated to all on happy to help list 	<p>Julie Fellows</p> <p>Jennie Nicoll/Roz Capps</p>
<p>2. Christmas Bazaar - Thursday 8th December after school 3-4.30</p> <ul style="list-style-type: none"> - Non uniform day for children - Xmas themed i.e. Xmas jumper - Poster needed - Donna Bull to be asked - Raffle Tickets - Lizzie to order <p>Stalls</p> <ul style="list-style-type: none"> - Teacher to run stalls in the atrium, see list from Julie - Refreshments - hot drinks and squash, cakes £1 for hot drink and cake, 50p for squash and cake Plates home for cakes (SH) - Book stall 50p - Toy stall, no jumble - donation for prices - Chocolate tombola 50p - Name a teddy 50p - Lucky cups 50p - to be run by Jandar Sarah Homer to contact parents for donations - Lucky wheel 50p - Elfie booth, help self to props and take own pictures 50p - Minute to win it games- if room / time - Raffle - adults and children's raffle – Lorna has offered to lead with Kelly's help. Thank you Lorna. Shout out will go to all Parents requesting raffle donations from their business connections – ideal way for all to help To ask in office if this can go out on school distribution list with PTA email for response & information link to school website <p>Need a list of available people on this date to help on stalls from happy to help list - pair of people on each stall – lovely event to help with - ensure helpers get refreshments taken to them. If you can help please let Lizzie or Roz know</p> <ul style="list-style-type: none"> - To approach Splash of Red and children's choir to sing - can they perform on this day? - Lizzie to ask Mrs Lee / Mrs Williams - Floats to be organised by Sally – Need to know floats needed for teacher stalls 	<p>Lizzie M/Donna Bull Lizzie Morris</p> <p>Sarah Homer</p> <p>Jandar Garton Sarah Homer</p> <p>Lorna Court/Kelly McGuinn</p> <p>Lizzie Morris</p> <p>ALL</p> <p>Lizzie Morris</p> <p>Sally Holland</p>

<ul style="list-style-type: none"> - What time can we get in the hall? 	Julie Fellows
<p>3. Bingo & Bangers Night – Saturday 10th December</p> <p>Doors open 7pm eyes down 7.30pm</p> <ul style="list-style-type: none"> - Food by Simon Morris – Sausage, mash, peas and gravy. Need to know vegetarian numbers at time of ticket purchased - Bingo caller - Dave Bull with an assistant - £5 per line win / £10 per house win - Last game double prizes - Heads and Tails game for bottle of wine win - Snacks on the table - Wine - Mark chamberlain / Beer / Prosecco - Check number of glasses at Palmer Hall - Bingo cards - 80 X 5 plus extras - Dabbers and extra cards / raffle tickets to purchase on night - One person per table to queue for food, nominate one person - apron on table - Table decorations – red / green balloons - Enntwine 	<p>Lizzie Morris Roz Capps Kelly McGuinn / Donna Griffiths</p> <p>Lizzie Morris</p>
<p>4. Grant from Town Council</p> <ul style="list-style-type: none"> - £1700 granted for 3 gazebos, PA system and generator - To request Freezer box and extension cable instead of generator (generator available to borrow from other sources) 	Roz Capps
<p>5. Circus</p> <ul style="list-style-type: none"> - Need to confirm date for 2019 booking – what would be ideal date & time? Weekend / After school? 	Julie Fellows
<p>6. AOB</p> <ul style="list-style-type: none"> - Xmas lunches - PTA buy crackers and squash - Xmas parties - PTA buy cartons of juice and biscuits <p>Can School request the sum of money needed to fund this?</p>	Julie Fellows
<p>7. Date of Next Meeting</p>	<p>Tuesday 29th November TBC</p>

